

# Acknowledgment of Application

Date: [Insert Date]

Dear [Applicant's Name],

We are writing to acknowledge the receipt of your application for the position of [Job Title/Program Name] at [Company/Organization Name]. We appreciate your interest in joining our team.

Your application has been received and is currently under review. We will contact you shortly regarding the next steps in the selection process.

Thank you for considering [Company/Organization Name] as your next career opportunity. We wish you all the best in your job search.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]