

Validation of Received Assignment Document

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We hereby acknowledge the receipt of the assignment document titled "[Title of Assignment]", which was submitted on **[Submission Date]**.

This document has been validated and will be reviewed in accordance with our internal procedures. We appreciate your effort and timely submission.

If you have any questions or require further information, please do not hesitate to contact us.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]