

Partnership Dissolution Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are writing to formally announce the dissolution of our partnership, [Partnership Name], effective [Effective Date]. This decision has been reached after careful consideration and discussions regarding our individual directions and goals.

As we move forward with this dissolution, we agree to adhere to the following terms:

- Division of assets and liabilities will be conducted as per our partnership agreement.
- Each partner will be responsible for their respective financial obligations incurred during the partnership.
- We will notify any relevant parties of this dissolution.

We appreciate the time and efforts we have shared, and we wish each other success in our future endeavors.

Should you have any questions or require further discussions, please feel free to contact me at your convenience.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]