

# Service Cancellation Acknowledgment

Dear [Customer's Name],

We acknowledge the receipt of your request to cancel your [Service Name] service, effective [Cancellation Date]. We are sorry to see you go and hope to serve you again in the future.

If you change your mind, we are pleased to offer you the option to reactivate your service at any time. Please contact us at [Customer Service Phone Number] or [Customer Service Email] for assistance in reactivating your account.

Thank you for being a valued customer. We appreciate your business.

Sincerely,

[Your Company Name]

[Your Company Contact Information]