Tender Receipt Notification

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

Dear [Participant's Name],

We are writing to formally acknowledge receipt of your tender submission for [Project Name or Tender Reference]. Your submission was received on [Date of Receipt].

We appreciate your interest in participating in this tender process and assure you that your submission will be evaluated thoroughly and fairly by our selection committee.

If you have any questions or require further information, please do not hesitate to reach out to us at [Contact Email] or [Contact Number].

Thank you for your participation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]