

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that your submission for the [Project Name] tender has been successfully received and has passed our preliminary review. We are happy to confirm that you have entered the evaluation phase.

Your proposal will be assessed based on the criteria outlined in the tender documentation. We will notify you of any further requirements or updates regarding the evaluation process.

Thank you for your interest in this opportunity, and we look forward to your continued participation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]