

# Confirmation of Tender Submission

Date: [Insert Date]

To: [Tenderer's Name]

[Tenderer's Address]

Dear [Tenderer's Name],

We hereby acknowledge receipt of your tender submission for [Project Name/Description] submitted on [Submission Date].

Your tender will be reviewed, and you will be notified of the outcome by [Notification Date]. We appreciate your interest and effort in participating in this tender process.

Should you have any questions or require further information, please do not hesitate to contact us.

Thank you for your submission.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[Your Contact Information]