

# Confirmation of Receipt

Dear [Employee Name],

Thank you for sharing your valuable thoughts on work-life balance through our recent survey. We appreciate your feedback and are committed to understanding and addressing the needs of our employees.

Your insights will play a crucial role in helping us create a supportive work environment that fosters both personal and professional growth.

We will carefully review all submitted feedback and will keep you updated on any initiatives resulting from this process.

Thank you again for your contribution.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]