

Letter of Acknowledgment of New Address

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves to acknowledge the receipt of your request for updating your address related to the rental agreement for the property located at [Property Address].

We have updated our records to reflect your new address as follows:

New Address: [New Address]

Thank you for informing us of your new address. If you have any further questions or concerns, please do not hesitate to reach out.

Sincerely,

[Landlord's Name]

[Landlord's Signature]

[Contact Information]