

Membership Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally resign from my membership with [Organization's Name], effective immediately.

This decision was not made lightly, and I appreciate the opportunities and experiences I have gained during my time as a member. However, due to [brief reason for resignation], I feel it is in my best interest to step down.

Please confirm the receipt of this letter and any necessary steps I need to follow as part of my resignation process.

Thank you for your understanding.

Sincerely,

[Your Signature (if sending hard copy)]

[Your Printed Name]