

Membership Expiration Acknowledgment

Dear [Member's Name],

We hope this message finds you well. We would like to take a moment to acknowledge that your membership with [Organization Name] is set to expire on [Expiration Date].

We sincerely thank you for being a part of our community and for your contributions during your membership. If you wish to renew your membership, please visit our website or contact us directly.

If you have any questions or need assistance regarding your membership status, feel free to reach out to us.

Thank you for your time and support.

Sincerely,
[Your Name]
[Your Position]
[Organization Name]
[Contact Information]