

Membership Withdrawal Acceptance Letter

Date: [Insert date]

[Your Name]

[Your Position]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Member's Name],

We have received your request to withdraw your membership from [Organization's Name]. We are sorry to see you go and want to formally confirm that your membership has been successfully withdrawn as of [Insert withdrawal date].

We thank you for your contributions and involvement during your time with us. If you have any feedback or comments to share, we would greatly appreciate it.

Should you decide to rejoin in the future, we would be more than happy to welcome you back.

Wishing you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Organization's Name]