

Booking Acknowledgment

Dear [Guest Name],

Thank you for choosing [Company Name] for your upcoming stay. We are pleased to confirm your booking details as follows:

- **Reservation Number:** [Reservation Number]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Number of Guests:** [Number of Guests]
- **Room Type:** [Room Type]
- **Total Amount:** [Total Amount]

If you have any questions or need further assistance, please do not hesitate to contact us.

We look forward to welcoming you!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]