

# Confirmation of Changes

Dear [Recipient's Name],

We are writing to confirm the changes you requested on [Date]. The following adjustments have been made:

- [Detail of Change 1]
- [Detail of Change 2]
- [Detail of Change 3]

If you have any further changes or questions, please don't hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]