

Thank You for Your Complaint

Dear [Customer's Name],

Thank you for reaching out to us regarding your recent experience with our service. We appreciate you taking the time to bring this matter to our attention.

Your feedback is important to us, and we are currently reviewing your complaint. Our team is dedicated to resolving your issues and ensuring that we meet your expectations in the future.

We will get back to you shortly with an update on the status of your complaint. If you have any additional information you would like to share, please feel free to reply to this email.

Thank you for your patience and understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]