

Formal Acknowledgment of Grant Funding

Date: [Insert Date]

Recipient Name

Recipient Title

Organization Name

Organization Address

City, State, Zip Code

Dear [Recipient Name],

We are pleased to formally acknowledge the receipt of the grant funding awarded to [Organization Name] in the amount of [Grant Amount] for the project titled "[Project Title]."

This generous funding will enable us to [brief description of how the funding will be used]. We are committed to utilizing these funds responsibly and effectively to achieve our project goals.

Thank you for your support and partnership. We look forward to keeping you updated on our progress and the impact of your funding.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]