

Grant Approval Confirmation

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

We are pleased to confirm the receipt of the grant approval for [Grant Name/Project Title]. The grant amount awarded is [Amount]. This funding will be allocated for [brief description of project or purpose of the grant].

We appreciate your support and are committed to utilizing this grant effectively. We look forward to fulfilling the objectives outlined in our proposal and will keep you updated on our progress.

Thank you once again for your trust in our organization.

Sincerely,

[Your Name]

[Your Signature (if sending hard copy)]