Commencement of Partnership

Date: [Insert Date]
To: [Partner's Name]
[Partner's Company Name]
[Partner's Address]
Dear [Partner's Name],
We are excited to formally announce the commencement of our partnership, effective [Start Date]. Together, we will strive to [briefly describe the purpose of the partnership].
This collaboration marks a significant step toward achieving our mutual goals, and we are confident it will result in [mention expected outcomes or benefits].
We look forward to working closely with you and your team. Please feel free to reach out if you have any questions or need further clarification.
Thank you for your trust in us, and here's to our new journey together!
Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]