

Receipt for Goods Delivered

Date: [Insert Date]

From: [Your Company Name]

Address: [Your Company Address]

To: [Recipient's Name]

Address: [Recipient's Address]

Goods Delivered

Description	Quantity	Unit Price	Total Price
[Item Description 1]	[Quantity 1]	[Unit Price 1]	[Total Price 1]
[Item Description 2]	[Quantity 2]	[Unit Price 2]	[Total Price 2]

Total Amount Due

[Total Amount]

Thank you for your business!

Authorized Signature: _____