

Receipt Confirmation

Dear [Customer's Name],

We hereby confirm that we have received your [mention the issue, e.g., product return, complaint, etc.] dated [insert date].

Details of the issue:

- Issue ID: [Insert ID]
- Product Name: [Insert product name]
- Date of Purchase: [Insert date]

Your concern is important to us, and we will investigate this matter promptly. You can expect to hear from us within [insert time frame].

Thank you for your patience.

Sincerely,

[Your Company Name]

[Your Contact Information]