

# Confirmation of Reported Issue

Dear [Customer Name],

Thank you for reaching out to us regarding the issue you encountered. We appreciate your feedback and want to confirm that we have received your report.

Issue Details:

- **Issue Description:** [Brief description of the issue]
- **Date Reported:** [Date]
- **Reference Number:** [Reference Number]

Our team is currently investigating the matter and will keep you updated on our progress. If you have any additional information to share, please do not hesitate to contact us.

Thank you for your patience and understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]