

Receipt of Invoice Confirmation

Date: [Insert Date]

Invoice Number: [Insert Invoice Number]

Dear [Recipient's Name],

This is to confirm the receipt of your invoice dated [Insert Invoice Date] for the amount of [Insert Amount]. We appreciate your prompt submission.

We will process this invoice as per our payment terms. Should you have any questions, feel free to reach out.

Thank you for your business.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]