

# Acknowledgment of In-Kind Donation

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to extend our heartfelt gratitude for your generous in-kind donation of [specific item(s) donated] received on [date of receipt]. Your support plays a vital role in helping us achieve our mission of [briefly describe your organization's mission or purpose].

We appreciate your thoughtfulness and commitment to our cause. Your donation will help us [briefly describe how the donation will be used or its impact].

Thank you once again for your support. If you have any questions or would like to know more about our programs, please feel free to contact us at [Your Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Organization's Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]