

# Deposit Acknowledgment Letter

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hereby acknowledge the receipt of your deposit in the amount of [Insert Amount] received on [Insert Date]. This deposit has been made towards [specify purpose, e.g., your account, property purchase, etc.].

The details of the transaction are as follows:

- Deposit Amount: [Insert Amount]
- Transaction ID: [Insert Transaction ID]
- Date of Receipt: [Insert Date]
- Account Reference: [Insert Account Reference]

If you have any questions or require further information, please feel free to contact us.

Thank you for your prompt payment.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Contact Information]