

# Request for Conflict Resolution Support

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request your support in resolving a conflict that has arisen within [briefly describe context, e.g., our team, our organization]. The situation has escalated to a point where I believe professional mediation would be beneficial for all parties involved.

Specifically, the conflict involves [briefly describe the conflict, including key parties and issues]. I have attempted to address it through [mention any previous attempts at resolution], but unfortunately, we have not been able to reach a satisfactory outcome.

I believe that your expertise in conflict resolution could provide us with valuable guidance and support. We would greatly appreciate your assistance in facilitating a constructive dialogue between the parties involved.

Thank you for considering my request. I am looking forward to your response and am hopeful for a positive resolution.

Sincerely,

[Your Name]

[Your Position, if applicable]