

Estate Planning Letter for Residential Real Estate Management

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I am writing to outline my estate planning wishes regarding the management of my residential real estate properties. As part of my long-term planning, it is essential to ensure that my properties are managed effectively and in accordance with my values and intentions.

Properties Involved:

- [Property Address 1]
- [Property Address 2]
- [Property Address 3]

Designated Property Manager:

I appoint [Manager's Name] as the designated property manager to oversee the day-to-day management of the above properties.

Management Guidelines:

The following guidelines should be adhered to in the management of my properties:

- Maintain the properties in good condition.
- Ensure timely rent collection and handling of tenant issues.
- Provide me with quarterly updates on property statuses.

Financial Management:

Please manage all financial accounts related to these properties diligently and report any significant changes or issues directly to my estate executor, [Executor's Name].

Conclusion:

Thank you for your attention to these important matters. I trust you will manage these assets responsibly and according to my wishes.

Sincerely,

[Your Name]

[Your Contact Information]