

Follow-up on Speaking Engagement

Dear [Recipient's Name],

I hope this message finds you well. I wanted to follow up regarding the opportunity to speak at [Event Name] on [Event Date]. I'm very excited about sharing my insights on [Topic] and I believe it could provide great value to your audience.

If there are any further details or requirements you need from my end, please let me know. I'm looking forward to the possibility of collaborating with you and making this event a success.

Thank you for considering my application. I hope to hear from you soon.

Best regards,

[Your Name]

[Your Title]

[Your Contact Information]