

# Tech Support Request for Hardware Malfunction

**To:** Tech Support Team

**From:** [Your Name]

**Email:** [Your Email]

**Date:** [Date]

Dear Tech Support Team,

I am writing to request assistance regarding a hardware malfunction I am currently experiencing with my [Device Name, e.g., laptop, printer, etc.]. The issue began on [Date the Problem Started], and despite attempting some troubleshooting steps, the problem persists.

## Device Details:

- Device Model: [Model Number]
- Serial Number: [Serial Number]
- Operating System: [Operating System]

## Description of the Problem:

[Briefly describe the issue you are facing, e.g., the device not turning on, error messages, etc.]

I would appreciate any guidance or troubleshooting steps you could provide to help resolve this issue. If necessary, I can be reached at [Your Phone Number] for further discussion.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]