

[Your Name]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Conference Chair Name]

[Conference Name]

[Conference Address]

[City, State, Zip Code]

Dear [Conference Chair Name],

I am writing to submit my paper titled "**[Paper Title]**" for consideration in the proceedings of the [Conference Name] scheduled for [Conference Date]. The paper is co-authored by [Co-author Names].

This paper discusses [brief description of the paper content, including key findings and relevance to the conference theme].

Attached to this letter are the following materials:

- A copy of the manuscript (PDF)
- A cover page with author information
- A list of keywords

We confirm that this submission is original and has not been published or concurrently submitted elsewhere. We have adhered to the submission guidelines as outlined on the conference website.

Thank you for considering our submission. We look forward to your response.

Sincerely,

[Your Name]
[Your Position/Title]
[Your Institution]