

Request for Legal Advice on Tax-Related Matters

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Law Firm's Name]
[Law Firm's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request legal advice regarding several tax-related inquiries that I have encountered in my personal/business financial matters.

Specifically, I am seeking clarification on the following points:

- [Inquiry 1]
- [Inquiry 2]
- [Inquiry 3]

I would appreciate the opportunity to discuss these matters at your earliest convenience. Please let me know your available times for a meeting or consultation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]