

# Urgent Repair Request

Date: [Insert Date]

To: [Landlord's Name]

Address: [Landlord's Address]

From: [Your Name]

Address: [Your Address]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inform you of an urgent repair needed in my apartment located at [Your Apartment Address].

Details of the issue:

- Type of Repair: [e.g., plumbing, electrical]
- Description: [Brief description of the problem]
- Severity: [e.g., severe, moderate]

This issue requires immediate attention as it is affecting my living conditions. I kindly request that you respond to this message at your earliest convenience to discuss the necessary steps to resolve this matter.

Thank you for your prompt attention to this urgent request.

Sincerely,

[Your Name]