

## **Repair Request Schedule Confirmation**

Dear [Tenant's Name],

Thank you for your recent repair request regarding [specific issue]. We are writing to confirm that a technician will be visiting your unit on [date] at [time] to address this issue.

Please ensure that someone is available to grant access to the unit during this time. If you have any questions or need to reschedule, feel free to contact us at [contact information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company]