

# Repair Request Completion Notification

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

We are pleased to inform you that the repair request you submitted on [Insert Date of Request] has been successfully completed. The following repairs were addressed:

- [Description of Repair 1]
- [Description of Repair 2]
- [Description of Repair 3]

If you have any further concerns or require additional assistance, please do not hesitate to reach out.

Thank you for your patience during this process.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]