

# Dear [Sponsor's Name],

We hope this letter finds you well. We are excited to announce the upcoming [Year] Family Reunion Picnic, scheduled for [Date] at [Location]. This event will bring together family members from all over to celebrate our heritage and strengthen our bonds.

To make this event a success, we are seeking sponsorship from local businesses and generous individuals like you. Your support will help us cover the costs of food, activities, and logistics. In return, we will feature your business logo on our event materials, recognizing you as a valued sponsor.

We are looking for the following types of sponsorship:

- Gold Sponsor: \$[Amount] - Includes [Benefits]
- Silver Sponsor: \$[Amount] - Includes [Benefits]
- Bronze Sponsor: \$[Amount] - Includes [Benefits]

Your contribution will greatly enhance our family reunion experience and provide a platform for local businesses to connect with attendees. If you are interested in sponsoring our event, please contact me at [Your Phone Number] or [Your Email Address] by [Response Deadline].

Thank you for considering our request. We look forward to the possibility of partnering with you for this memorable occasion!

Warm regards,

[Your Name]  
[Your Title/Relation, e.g., Family Reunion Organizer]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]