

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization] regarding an exciting opportunity for corporate sponsorship for our upcoming movie screening of [Movie Title] on [Date] at [Venue].

This event aims to [briefly describe the purpose of the event, such as raising awareness, community engagement, etc.]. We believe that partnering with [Recipient Company] aligns perfectly with our shared commitment to [mention shared values or objectives].

As a sponsor, your company will receive [list benefits, such as brand visibility, promotional opportunities, etc.]. We would be thrilled to have [Recipient Company] as a key partner in making this event a success.

Please let us know if you would be available for a meeting to discuss this opportunity in more detail. We are looking forward to the possibility of collaborating with you.

Thank you for considering this partnership. We hope to hear from you soon!

Best regards,

[Your Name]

[Your Title]

[Your Organization]