

Request for Sponsorship: Disability Awareness Event

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to you on behalf of [Your Organization Name], an organization dedicated to raising awareness and advocating for the rights of individuals with disabilities. We are excited to announce our upcoming event, [Event Name], which aims to [briefly explain the purpose of the event, e.g., educate the community, raise funds, etc.] on [Event Date].

To make this event successful, we are seeking sponsors who can help us cover the costs associated with organizing the event. Your support would greatly contribute to our mission of promoting disability awareness and fostering an inclusive community.

We would be honored to partner with [Recipient's Company/Organization Name] as a sponsor. In recognition of your support, we would provide [describe what you are offering in return, e.g., logo placement, promotional opportunities].

We would love the opportunity to discuss this sponsorship further and explore how we can work together to make a positive impact. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering our request. We hope to hear from you soon.

Sincerely,
[Your Name]
[Your Title]
[Your Organization Name]