

# Credit Report Dispute Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, ZIP Code]

Subject: Dispute of Incomplete Account Information

Dear [Credit Bureau Name],

I am writing to formally dispute the incomplete information regarding my credit report as provided by your bureau. My name is [Your Name], and my Social Security Number is [SSN]. The report number in question is [Report Number].

Upon reviewing my credit report, I noticed that there is an account listed as [Account Name or Number] that contains incomplete information. Specifically, it fails to include [describe the missing information, e.g., payment history, open date, account status]. This discrepancy may affect my credit score, and I would like to request that you investigate and verify this account.

I have attached copies of documents that support my claims, including [mention any relevant documents, such as previous statements or correspondence related to the account].

Please let me know the results of your investigation and any updates regarding my credit report. You can reach me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]