

Confirmation of Sponsorship Agreement

Date: [Insert Date]

To,

[Sponsor's Name]

[Sponsor's Company]

[Sponsor's Address]

Dear [Sponsor's Name],

We are pleased to confirm our sponsorship agreement for the upcoming technology workshop scheduled on [Date of Workshop] at [Venue]. We are excited about your support and partnership in making this event a success.

As per our discussions, you will be providing [details of sponsorship: funds, products, services, etc.], and in return, we will offer [details of benefits for the sponsor].

Please find attached the signed sponsorship agreement for your reference. Should you have any questions or require further information, feel free to reach out.

Thank you for your commitment and support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]