

Proposal for Poetry Slam Funding

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to propose funding for an upcoming poetry slam event scheduled for [insert date] at [insert venue]. Our goals for this event include celebrating local poets, fostering community engagement, and supporting the arts in our area.

The poetry slam will feature various poets from different backgrounds, create a safe space for artistic expression, and offer workshops for participants. We anticipate around [insert number] attendees and aim to provide a platform for voices that often go unheard.

To execute this event successfully, we are seeking a total of [insert amount] in funding. This budget will cover venue rental, promotional materials, speaker fees, and refreshments for our attendees.

Your support would not only contribute to the success of our poetry slam but also demonstrate a commitment to fostering the arts and culture within our community. We hope to partner with you in making this event a memorable one that inspires creativity and unity.

Thank you for considering our proposal. I would be glad to discuss this further at your convenience. Please feel free to contact me at [your phone number] or [your email].

Sincerely,

[Your Name]

[Your Title/Organization]