

Notice of Scheduled Water Inspection

Dear [Tenant's Name],

We hope this message finds you well. This is to inform you that a scheduled water inspection will be taking place in your unit on [Date] at [Time].

During this inspection, our maintenance team will be checking the water systems to ensure everything is functioning properly. We kindly ask that you make sure the area is accessible for our team.

If you have any questions or concerns, please do not hesitate to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Company/Organization Name]