

# Request for Sponsorship Support

[Your Name]

[Your Title]

[Art Gallery Name]

[Gallery Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Government Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally request the support of [Government Agency Name] for our art gallery, [Art Gallery Name], which has been a vibrant part of our community since [Year]. Our mission is to promote local artists and provide a platform for diverse artistic expressions.

This year, we are excited to announce our upcoming exhibition titled "[Exhibition Title]," which aims to showcase the works of local artists while encouraging community engagement through workshops and interactive events. We believe that this initiative aligns with the values and goals of [Government Agency Name], particularly in promoting cultural enrichment.

To successfully execute this exhibition, we are seeking grant funding to cover costs associated with venue preparation, marketing, and artist compensation. We would greatly appreciate your support, as it would significantly impact our ability to bring this project to fruition and contribute positively to our community.

We are happy to provide additional information about our gallery, past exhibitions, and how your support can make a difference. We would love the opportunity to discuss this potential partnership further at your convenience.

Thank you for considering our request. We look forward to the possibility of collaborating with [Government Agency Name] to enrich our community through art.

Sincerely,

[Your Name]

[Your Title]

[Art Gallery Name]