

# University Lecture Series Sponsorship Proposal

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

Dear [Recipient Name],

I am writing to invite [Organization Name] to become a valued sponsor of our upcoming University Lecture Series scheduled to take place from [Start Date] to [End Date]. This series is designed to engage our academic community and the surrounding professionals in thought-provoking discussions led by esteemed speakers from various fields.

Our university believes that collaboration with professional associations like yours can enrich our events and provide unique networking opportunities for participants. We anticipate an audience of [Expected Number] attendees, including students, faculty, and industry professionals.

Your sponsorship will not only support the logistics of the lecture series but also enhance your organization's visibility among potential future members and collaborators. In return, we are pleased to offer the following benefits:

- Company logo featured on all marketing materials
- Opportunity to address attendees during the opening session
- Reserved exhibition space at each lecture
- Complimentary tickets for your members

Please find enclosed a detailed sponsorship proposal outlining the various levels of sponsorship available. We would be delighted to tailor a package that aligns with the interests of [Organization Name].

Thank you for considering this opportunity to engage with our university community. I look forward to the possibility of partnering with you for this exciting event.

Warm regards,

[Your Name]

[Your Title]

[University Name]

[Contact Information]