

# Request for Sponsorship for the Annual Science Fair

Date: [Insert Date]

[Your Name]

[Your Position]

[School/Organization Name]

[Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to request your support as a corporate sponsor for our upcoming Annual Science Fair, scheduled to take place on [Insert Date] at [Insert Venue]. This event aims to inspire students to engage with science and innovation, showcasing their projects to the community.

As a valued company in our community, your sponsorship would greatly enhance the fair and demonstrate your commitment to education and youth development. We anticipate [number of attendees] attendees, including students, parents, and community members, along with local media coverage.

We offer various sponsorship levels, including:

- Gold Sponsor: \$[amount] - Logo displayed on promotional materials, booth at the fair
- Silver Sponsor: \$[amount] - Logo displayed on the event program
- Bronze Sponsor: \$[amount] - Acknowledgment during the event

Your support will directly contribute to the success of our fair by providing resources for materials and awards for participants. We would be proud to acknowledge your contribution in our promotional materials and at the event.

Thank you for considering this opportunity to invest in our future scientists and innovators. I look forward to discussing this partnership further. Please feel free to contact me at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name]

[Your Position]

[School/Organization Name]