

Sponsorship Request Letter

Date: [Insert Date]

[Your Name]
[Your Position]
[College Club Name]
[College/University Name]
[Address]
[City, State, Zip Code]

[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We, at [College Club Name], are excited to announce our upcoming competition, [Competition Name], taking place on [Date] at [Location]. This event aims to [briefly describe the purpose of the competition, e.g., promote teamwork, innovation, etc.], involving students from various disciplines.

We are seeking sponsorship from esteemed organizations like yours to help us make this event a success. Your support will not only enhance the experience for participants but also provide your organization with valuable visibility and engagement with the student community.

Please find attached our sponsorship proposal, detailing the available sponsorship levels and the benefits associated with each. We would be grateful if [Company Name] could consider sponsoring us at one of those levels.

Thank you for considering our request. We would be happy to discuss this further and explore how we can create a mutually beneficial partnership. We look forward to the possibility of collaborating with [Company Name] for this exciting event.

Sincerely,
[Your Name]
[Your Position]
[College Club Name]
[Email Address]
[Phone Number]