

# Request for Corporate Sponsorship

[Your Name]

[Your Position]

[Hospital Name]

[Hospital Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

I am writing to invite [Company Name] to be a key sponsor for our upcoming Hospital Gala on [Date] at [Venue]. This prestigious event aims to raise funds for [specific purpose, e.g., advanced medical equipment, patient care programs], positively impacting the community we serve.

As a leader in [sponsor's industry], your partnership would not only enhance the event but also promote [Company Name]'s commitment to corporate social responsibility and community engagement. We anticipate over [number] attendees, including local business leaders, families, and healthcare professionals.

We offer various sponsorship levels, including [details of sponsorship packages]. Each sponsorship level includes [mention benefits such as logo placement, marketing opportunities, etc.].

Your support would play a vital role in our ability to create a memorable event and help us achieve our fundraising goals. I would be happy to discuss this opportunity further at your convenience.

Thank you for considering this partnership. We look forward to the possibility of working together to make a difference in our community.

Sincerely,

[Your Name]

[Your Position]

[Hospital Name]