

# Lease Adjustment Discussion Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to discuss a potential adjustment to the lease for [Property Address]. Given the current circumstances, I believe it would be beneficial for both parties to review the terms of our lease agreement.

Due to [briefly explain the reason, e.g., economic circumstances, changes in personal situation, etc.], I am kindly requesting a discussion regarding [specific aspects of the lease, e.g., rent reduction, payment flexibility, etc.]. I value our rental relationship and am committed to finding a solution that works for both of us.

I would appreciate the opportunity to discuss this matter with you at your earliest convenience. Please let me know your available times for a meeting.

Thank you for considering my request, and I look forward to your response.

Sincerely,

[Your Name]