

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inquire about the possibility of modifying my current lease for [Property Address]. Due to [reason for inquiry, e.g., changes in financial circumstances, personal reasons], I would like to explore options that may be available.

Specifically, I am interested in discussing [specific modifications you are seeking, e.g., a reduced rental rate, change in lease duration]. I believe that these changes may benefit both of us, and I would appreciate the opportunity to discuss this further.

Could we schedule a time to talk about this? I am available [provide a few options for meetings or calls]. Thank you for considering my request, and I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]