

# Update on Revised Due Date for Client Deliverables

Dear [Client's Name],

We hope this message finds you well. We are writing to inform you of an update regarding the due date for your deliverables.

Due to [reason for revision], we have revised the due date to [new due date]. We appreciate your understanding and flexibility as we work to ensure the highest quality in our deliverables.

If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your continued partnership.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]