

Job Offer Reissuance

Date: [Insert Date]

[Candidate's Name]

[Candidate's Address]

[City, State, Zip Code]

Dear [Candidate's Name],

We are pleased to inform you that we are reissuing your job offer for the position of [Job Title] with [Company Name]. After careful consideration, we believe you are an excellent fit for our team.

Your starting salary will be [Salary Amount], and your start date will be [Start Date]. You will also be entitled to [list any benefits, e.g., health insurance, retirement plans].

Please review the attached document for detailed terms and conditions of employment. We ask that you sign and return this letter by [Response Deadline].

We look forward to welcoming you to [Company Name]. Should you have any questions, please feel free to reach out to me directly.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]