

# Announcement of New Service Provider

Dear Team,

We are excited to announce that after a thorough evaluation process, we have selected a new service provider to support our operational needs. Effective [Start Date], [Service Provider Name] will be tasked with providing [specific services].

This selection comes after careful consideration of various proposals, client needs, and the capabilities of the potential providers. We believe that [Service Provider Name] will deliver exceptional service and will be a valuable partner in our endeavors.

We encourage everyone to reach out with any questions or concerns during this transition period.

Thank you for your continued support and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]